



## TRANSFORMATIONAL THERAPY SERVICES

### INTERNSHIP JOB DESCRIPTION

### TRANSFORMATIONAL THERAPY SERVICES COUNSELOR INTERN POSITION DESCRIPTION

**POSITION TITLE:** LICENSED ALCOHOL AND DRUG COUNSELOR (LADC) OR CLINICAL COUNSELOR (LPCC) OR MARRIAGE AND FAMILY THERAPY (MFT) INTERN POSITION

**PROGRAM MISSION:** At Transformational Therapy Services we strive to empower members of our community to be the healthiest version of themselves. We utilize the latest research and best practices to guide our collaboration. All members of our team are expected to embody the values of Empathy, Inclusion, Integrity, Optimism, Service, and Transparency.

**COMPENSATION:** INTERN THERAPIST RETAIN 45% OF THEIR EARNINGS ONCE THEY START SEEING CLIENTS AND HAVE FREE SUPERVISION.

**Position Description Updated: 3/30/2024**

Transformational Therapy Services (TTS) is a Trauma-Responsive Agency. This means that we use the CDC and SAMHSA's guiding principles for Trauma-Informed Care to guide our work and every interaction we have with our work peers and our clients:

**Safety Trustworthiness & Transparency Peer Support**

**Collaboration & Mutuality Empowerment & Choice**

**Awareness of the impact of cultural, historical & gender issues**

**PURPOSE of the POSITION:** This position is to help new persons entering the field to gain valuable skills by joining a phenomenal collective of contractor therapists who support each other and clients in providing transformational addiction, mental health, and trauma-related therapy. This role will start by sitting side by side with other therapists to observe, then to co-lead, and then lead with supervision before being able to work with clients on their own under supervision. This position may provide group therapy, individual and/or relational therapy to clients of TTS either in person or via telehealth under supervision of a fully licensed professional.



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## RESPONSIBILITIES

### **Essential Functions: Duties including, but not limited to:**

#### **Counseling Services:**

- Provide trauma-responsive individual, relational, and group therapy to clients of TTS.
- Maintain a varying caseload of clients for which you will provide high-quality behavioral health care service to.
- Provide chemical health and/or mental health assessments based on your licensure level.
- Provide education to clients and community members in areas related to health and wellness, in individual, couple, family, or other small group settings online or in person.
- Maintain accurate and up-to-date case files in our EHR, document all services within 24 hours of service delivery.
- Attend weekly supervision.
- Follow all aspects of your Code(s) of ethics.
- Comply with HIPAA, and/or CFR 42, part 2, whatever regulations apply to the needs and situation of your client.
- You agree to respond to any requests for service within 24 hours of receiving the request – this is not expected when you are on your days off.
- Maintain your license in good standing, complete required annual and bi-annual trainings, and alert your supervisor if there is any change in your license, or should you receive any investigations or disciplinary action from your licensing boards.
- Maintain your own personal liability insurance with coverage rates of 1 and 3 million dollars of coverage respectively.
- You will need to play an active role in the recruitment of clients for your caseload.
- It is the expectation that you positively represent TTS in your professional interactions and provide top-quality, top-tier customer service and care.

#### **Minimum Requirements:**

- **Be eligible and meet criteria as a Mental Health Practitioner in Minnesota (MN Statute 245.462, Subd.17), or a Mental Health Professional, meeting**



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**criteria outlined in MN Statute 245I.04, subd. 2. and be part of a master's level accredited learning institution.**

#### **Physical Requirements:**

- Must be able to sit for long periods of time.
- Must be able to multi-task and complete documentation according to standards and in expected timeframes.